

DDA

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ODP 81-182  
6 February 1981

MEMORANDUM FOR: DDA Greivance Officer

FROM:   
ODP Grievance Officer

SUBJECT: Grievance - Updated Data

REFERENCE: Your memo dtd 30 Jan 81, same subject  
(DD/A 81-0204)

1. The 1980 Grievance data for ODP is as follows:
  - a. Number of new grievants who sought help from ODP Grievance Officer in 1980 - five.
  - b. Number of grievance cases resolved by ODP Grievance Officer - ~~three~~.  
Four
  - c. Number of grievance cases which were concluded to the complete or partial satisfaction of the grievant - ~~four~~.  
three.
  - d. Breakdown of the new grievance cases in 1980 by type:
    - 1) Travel & Transportation--  
POV Reimbursement - one.
    - 2) Assignment--  
Promotion - two.
    - 3) Facilities & Services--  
Offices - one.
    - 4) Management & Supervision--  
Deficiencies - one.

2. I have no particular views on how the grievance system is working.

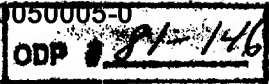


O/D/ODP/ee/6 Feb. 81

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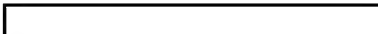
- 1 - adse
- 1 - ODP Registry
- 2 - O/D/ODP



DD/A 81-0204

30 January 1981

MEMORANDUM FOR: Grievance Officer, Office of Communications  
Grievance Officer, Office of Data Processing  
Grievance Officer, Office of Finance  
Grievance Officer, Office of Information Services  
Grievance Officer, Office of Logistics  
Grievance Officer, Office of Medical Services  
Grievance Officer, Office of Security  
Grievance Officer, Office of Training and  
Education

STAT FROM:   
Directorate of Administration Grievance Officer

SUBJECT: Grievances - Updated Data

REFERENCE: Memorandum from IG (IG-81-0042) dated 19 Jan 1981,  
same subject

1. As you will recall, the Directorate is periodically asked by the IG to provide data on grievance cases. Reference (copy attached) now asks us for updated statistics covering the entire calendar year 1980.

2. I would appreciate your response by COB 6 February 1981, in order that we can compile a Directorate-wide reply to the IG. Call me if there are any questions.



STAT

Attachment:  
As Stated

19 JAN  
1981

81-0042

ATTACHMENT

MEMORANDUM FOR: Directorate and DCI Area Grievance Officers

FROM: Charles A. Briggs  
Inspector General

SUBJECT: Grievances--Updated Data

REFERENCE: IG 80-0529, 22 July 80 and previous correspondence  
on this subject

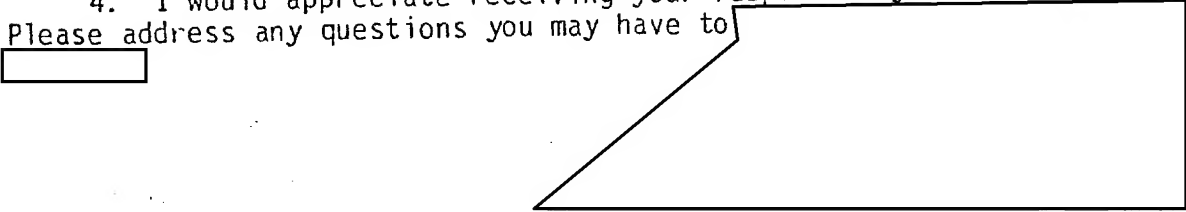
1. The new grievance procedures have been in operation for about two years. As the overseer of the Agency-wide grievance handling system, it is again time for me to take stock of the grievance process, determine whether it is effectively meeting our needs, and report my conclusions and any recommendation for change to the Director.

2. To help in this review process, I need an update of the information you have provided in the past in response to reference. Please include data for calendar year 1980 broken down as follows:

- number of new grievants who sought help from directorate and component grievance officers in 1980;
- number of grievance cases resolved by directorate and component grievance officers in 1980;
- number of the resolved cases which were concluded to the complete or partial satisfaction of the grievant;
- breakdown of the new grievance cases in 1980 by type, using the categories and subdivisions of the attachment.

STAT 3. In addition to collating this data, I would like to have your views on how the grievance system is working, particularly what you see as its strengths and weaknesses. [ ] who heads the Grievance Group will be meeting with you during the coming weeks to discuss our interests. Your submissions in response to this memorandum will serve to sharpen the focus of those discussions.

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4. I would appreciate receiving your responses by 1 February 1981.\*  
Please address any questions you may have to 

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Attachment,  
As stated

*\* Extended to 9 February 1981*  
*JQ*

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GRIEVANCE CATEGORIES

Subdivided Categories

ALLOWANCES & BENEFITS

Post Differential  
Housing  
Education  
Overtime  
Miscellaneous

ASSIGNMENT

Promotion  
Job Dissatisfaction  
Transfer Sought  
Position Related  
Directed  
Downgrading  
Workload  
Miscellaneous

FACILITIES & SERVICES

Parking  
Credit Union  
GEHA  
Cafeteria  
Offices

LEAVE

Annual  
Sick  
Home  
Escrow

MANAGEMENT & SUPERVISION

Mistreatment  
Deficiencies  
Fitness Report  
Probation  
Miscellaneous

MEDICAL

Physical Limitations  
Overseas Care  
Medical Hold  
Dependents' Care  
BEC Claims  
Medical Delays  
Miscellaneous

RETIREMENT

Designation to CIARDS  
Disability  
Creditable Service  
Extensions  
Involuntary

SEPARATION

Resignation in Lieu of  
Contracts & Reserves  
Surplus  
Resignation  
Involuntary

TRAVEL & TRANSPORTATION

Household Effects  
Per Diem & Subsistence  
Medical Travel  
Short of Tour  
Emergency Visitation  
Miscellaneous

Non-Subdivided Categories

COVER  
DAMAGES & LOSSES  
MARRIAGE  
MISCELLANEOUS

PAY  
PERSONAL PROBLEMS  
TRAINING

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